



Introducing the COMPASS APP FOR SMART PHONES/DEVICES

Thursday 8th March 2018

Dear Parents,

We are excited to introduce you to the **Compass School Manager App**. The App is a great way to quickly access important school information through your smart phone or device as well as receive pop-up notification alerts when relevant school information is added to Compass. **We are strongly advising all parents to download this app as we will be sending out pop-up notification alerts through the app when relevant school information is added to Compass.**

Simply go to the relevant App Store on your device and search for Compass School Manager and download the **FREE** App to your device:



When you enter the app, you will see a message regarding notifications – **it is important you select 'Allow'** to enable you to receive alerts from the school.



You will then need to search for **Cranbourne East Primary School**.



Enter your unique Compass Username and Password (previously provided to you). This information should only need to be entered once.



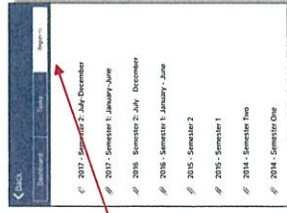
On the Home page you will be able to see your child's profile as well as Newfeed items listing school messages and notices (including school newsletters and online assembly links).



When you click on your child's profile you can see calendar events for the day as well as the ability to change the day to view future calendar events.



In the Reports tab you can access all your child's Semester Reports.



For all other aspects of Compass not available through the App (viewing Progress Reports, booking Parent Teacher Student Conferences etc) you can click on the menu button in the top left-hand corner and select **Open in Browser** which will take you directly to the Compass website view.

